

TERM PAPER PROJECT INSTRUCTIONS

Contents

1. Introduction: Automatic **F** Grade
2. Points Deductions
3. General Instructions
4. Paper Due Date
5. Plagiarism
6. Researching Sources
7. Required References
8. References/Citations Format
9. Paper Topic and Title
10. Paper Structure
11. Paper Format
12. Quotations in Paper
13. Footnotes in Paper
14. Paper Outline Instructions
15. Rubric: How Paper will be Graded



WARNING: Do **NOT** commence work on your paper before you have thoroughly familiarized yourself with *all* the instructions in this document. You will lose points (including the possibility of getting an F) for failing to follow any one or more of the instructions.

1. Introduction: Automatic F Grade

NOTE: If you are unable to access sites indicated in this document on your laptop/tablet then you have two choices: switch to the Chrome browser (which can be downloaded from your play store) OR use the school computers.

Conditions under which you will be assigned an *automatic F* grade for this paper:

1. Some or all of your references are from outside the sources you are required to use (see section on **researching sources**, below).
2. You used **AI** (artificial intelligence) to produce your paper—either wholly or partly. (The use of AI this can also be considered as a form of plagiarism.)
3. Your paper is not on the assigned topic (see below).
4. Your paper is not accompanied by a detailed **one-page outline** (see below).
5. Your term paper is not written by you. (Here, additional penalties may also be imposed, per guidance of the University's Academic Integrity Office.)
6. You have plagiarized some or all of your paper. Note: your paper will be run through a plagiarism detection software available to instructors. (Here, additional penalties may also be imposed, per guidance of the University's Academic Integrity Office.) **See below for additional definitions of plagiarism.**
7. Your paper has no citations.
8. Your paper has no references that you are citing.
9. Term paper is not in **MS Word** format (required to facilitate processing by plagiarism detection software). No, PDFs are not acceptable.

Note: University regulations require that if faculty suspect that a paper has not been written by you, then the University must be contacted who will then conduct an investigation.

2. Points Deductions

Conditions under which you will lose points (including the possibility of ending up with an F grade):

1. Not following **any** of the instructions specified in this document.
2. You are handing in the paper late (see below).

3. General Instructions

1. You will lose points (including the possibility of getting an F) for failing to follow any one or more of **all** instructions specified in this document.

2. Your paper must be written while consulting the [Writing/Researching Term Papers Guide](#) (part of the *Educational Success Packet* available via your class home page). **However, if there is a discrepancy, the instructions specified in this document supersedes those in the Term Paper Guide.**
3. The score for your paper **will be averaged with your score for Test 5.** ← IMPORTANT
4. Term paper must be submitted in MS Word format. **(This is the only format that is acceptable.)**
5. Your paper must have a cover page. On the cover page of your paper indicate (a) paper title (see below), (b) your name as it appears in school records, (c) course number (293), and (d) semester.
6. The first page of your paper (which is *not* the cover page) must be the **outline of your paper.** (See instructions below.)
7. **You may be required to submit to a Zoom interview based on the references you provide in your paper.**
8. Footnotes are **required** in this paper.
9. This document contains live links to internet material; therefore, access it while online.
10. References to Wikipedia or any other encyclopedia is NOT permitted. (However, you can consult these materials while doing your research—you just can't use them as references.)
11. Your essay must reflect closely—**repeat, closely**—the references you list. Therefore, do not choose your references willy-nilly.
12. Study the slide image on the right.
13. All points allocation will be final; I do not negotiate my grading.



4. Paper Due Date

- (a) To be e-mailed to me no later than **December 15, 2025 (mid-night)** via the UB e-mail system. (Do NOT use the UBLearns e-mail system.)
- (b) Penalty for late papers: **TWO** grade levels down for each day it is late

5. Plagiarism

- (a) Plagiarism is an offense, and it is punishable by death (which in this instance will mean an F grade for the entire course). I may also seek additional punishment, such as asking that your transcript be permanently annotated that you were caught plagiarizing material in your paper.
- (b) Plagiarism refers to the use of **ideas and/or words** of someone else without giving credit in order to pass them off as your own. In other words, for every main idea, fact, etc., and for every direct quotation there must be an appropriate reference provided. Please see this short video on how to avoid plagiarism: <https://vimeo.com/91541104>
- (c) Plagiarism in this course also refers to submitting a paper written by someone else, OR submitting a paper you have written for another course, OR using AI to produce the paper in whole or in part.

Note: University regulations require that if faculty suspect that a paper has not been written by you, then the University must be contacted who will then conduct an investigation.

Warning: If you do not hand in a proper *outline* of your paper (together with your completed paper), your entire paper will be assigned automatic F grade.

6. Researching Sources

1. Your research must be based **exclusively**—repeat, exclusively—on the extensive materials available at the **Materials for Course Assignments Depository** available [here](#). Why? To discourage cheating. **No other sources are acceptable.** ← Read this sentence again.
2. The specific sections of the depository you are **required** to consult are:

(a) *Readings-Packets* 1 through 7, available via PART A of the depository.

(b) *Glossary of Course-related Terms* (volumes 1 and 2) available via PART B of the depository (instructor notes).

(c) *Timeline of the Racialization of United States*, available via PART A of the depository (instructor notes).

(d) Readings 4, 17, and 18, from Section C of Readings Packet 7 of PART A of the depository.

(e) Items **A6**; **A11**; and **A21** of instructor's notes—all available via **PART L** of the depository (instructor notes).

Warning: If *some* or *all* of your references are from outside the sources you are required to use (see the section on **researching sources** in this document) **your paper will be assigned an automatic F grade.**

Note: instructor notes cannot be cited in your paper; but you can consult them.

7. Required References

- (a) All references you list **must** also be cited within your paper. (Question: what is the difference between a **citation** and a **reference**? See the [Researching/Writing Term Paper Guide](#).)
- (b) You must provide a minimum of **FOURTEEN** references (the more the better).
- (c) All your references must come *exclusively* from **Materials for Course Assignments** [Depository](#). No other references are acceptable. Why? To discourage cheating.
- (d) You are absolutely NOT allowed to plagiarize the instructor's notes (e.g., the Course Glossaries) or use them as references. However, you are welcome to consult them for your research.
- (e) All references must be listed on the references page; and number each reference item in the list.

8. References/Citations Format

NOTE: in this particular term paper, we are NOT using any of the usual style formats—such as MLA, APA, etc.)

1. References must be listed in this format:
 - (a) Alphabetize references by *title*.
 - (b) Number the alphabetized reference list. ← for purposes of citations in your paper, **super-important**.
 - (c) Provide link to each reference item from the **Materials for Course Assignments** [Depository](#).
2. Example of format: supposing you cited an item titled "The Re-Segregation of Public Education" then in your References page it would appear as

1) The Re-Segregation of Public Education.
<http://www.elegantbrain.com/edu4/classes/readings/333readings/resegregation.pdf>

3. Citations format: Cite references using the **in-text** citation format (see [Term paper guide on what "in-text" citation](#) is) using this style: **(p. xx, Reference Z)**, where *p.* equals page number within the article you are citing, and *Reference Z* equals the reference number for the reference listed in your reference page.

9. Paper Topic and Title

1. The theory of *intersectionality* tells us that in a patriarchal society, the issue of race and its impact on law as manifest by institutional racism,¹ cannot always be separated from the confounding factor of *gender*.

¹ See the Course Glossary (PART B of materials for assignments [depository](#)) for a definition of intersectionality.

Explore this thesis by (a) closely analyzing the film *Confirmation* AND *What is the Police For?* (which you can download via the Class Films List), and (b) by drawing careful insights from:

- The video *Institutional Racism versus Interpersonal Racism* (see the Class Films List);
- Readings 4, 17, and 18, from Section C of Readings Packet 7 of PART A of Homework Materials Depository at elegantbrain.com—together with other relevant readings from the Depository that you should research (see above).

2. The title of your paper is: *Intersectionality: Race, Gender and Law*.

10. Paper Structure

Every *academic* paper has a coherent *structure*, based on logic (and a long tradition). Many students find it difficult to come up with one when they are doing their last-minute “stay-up-all-night” papers. Therefore, you **must** write your paper using the following structure. (You will lose *many* points for failure to do so.)

I. Your introduction to the term paper (consult the term paper guide on what an introduction does). (a) State the problem. (b) Define institutional racism; patriarchy; and intersectionality. (c) Provide evidence of the existence of institutional racism, and patriarchy, today in the U.S.

II. The body of your essay (consult the term paper guide on what goes into the body). Analyze the assigned film (*Confirmation*) on the basis of the problem you have described in the Introduction. ← This should be the longest section of your paper.

III. Your conclusion (consult the term paper guide on what the conclusion does). Indicate the implications of your analysis for mitigating both patriarchy and institutional racism today.

11. Paper Format

(a) **Length:** Not less than 12 pages—not including the *cover page* and the *references cited* page.

(b) **Font:** Times Roman, in 12 pt.

(c) **Spacing:** double spacing throughout (except for the cover page and the reference page). **NOTE:** no extra spacing between paragraphs.

(d) **Margins:** one inch all around.

(e) **Title of your paper:** see above.

(f) **Electronic file format:** MS Word (no PDFs)—to facilitate processing by plagiarism detection software.

(g) **Cover page:** with appropriate information.

(h) **References cited page:** with references from sources indicated in this document.

12. Quotations in Paper

1. You are not allowed to have more than THREE quotes in your entire paper (regardless of the length of the quotes).
2. No quote may exceed 50 words in length.
3. All quotes must be properly referenced.

13. Footnotes in Paper

1. Your paper must have at least four footnotes.²
2. Footnotes can be used to
 - (a) amplify or elaborate on points within the paper, and/or
 - (b) define concepts and terms mentioned in the paper, and/or
 - (c) provide additional references.

14. Paper Outline Instructions

1. You must submit a **detailed outline** of your paper *together* with your completed paper (otherwise your paper will get an automatic F). The outline must be the first page of your paper (*after* the cover page).
2. To prepare your outline, pay close attention to these instructions:
 - a) You will be handing in the outline together with the paper.
 - b) The outline will be the first page of the paper AFTER the cover page.
 - c) The outline cannot comprise paragraphs of prose. It must be structured in **bullet form** for all the different sections that make up your paper.

Sample Research Paper Outline	
Andrew Jackson	
I. Background	- Born 1767, orphaned early in life - Soldier in Revolutionary War; deep enmity toward Brits - Soldier, statesman, politician, nickname = Old Hickory - Became 7th President of US
II. Battle of New Orleans	- January 1815 - US forces consist of few regulars, militia, volunteers, mission = defend New Orleans, Jackson chooses to build defensive works - British forces are better trained regulars, mission = seize New Orleans - British attacking force destroyed 2,000 Brit KIA, 7 US KIA
III. Employ your command IAW its capabilities	- Jackson chooses to defend, not maneuver - Jackson refused to fight as a European foe; US forces not trained to fight that way - US defenders capable, disciplined and brave enough to man defensive works and fire aimed shots at incoming British formations
IV. Technical and Tactical Proficiency	- Jackson knew how Brits would fight - Jackson knew the terrain and where Brits would advance - Jackson supervised the construction of effective defensive works that prevented his force during Brit assault
V. Respect	- Jackson's force was a blend of volunteers and a few Regulars, including about 200 freed black men - Some persuaded Jackson to release their service - Jackson remained steadfast in his decision to treat these men just like all other volunteers
VI. Conclusion	- Jackson's leadership behavior at the Battle of New Orleans in accordance with the values of respect and their key principles of leadership - Example of excellent value based leadership in combat - This victory explains why he became "Old Hickory" and 7th US President - Irony that peace treaty had been signed a month before the battle, but neither side knew it
Your outline should look something like this	

² It is very easy to create footnotes in MS Word. (This, obviously, is an example of a footnote.)

- d) The outline must be detailed enough to serve as a good summary of what you are presenting in your paper.
- e) Your outline must have headings that correspond to the structure of the paper, **AND** the paper must conform with the outline.
- f) There should be no quotations in the outline.
- g) It must be typed single-spaced **on one side only** in 12 point *Times Roman*. ← Read this sentence again.
- h) There are many guides available on the internet on how to produce a term paper outline. One of them is available [here](#).

15. Rubric: How Paper will be Graded

Approximate points allocation for your paper out of a total of **800 points**:

Outline is in proper format.	20
Outline is relevant and detailed enough.	20
References are listed in the style indicated in this document.	20
All references are cited within the paper.	80
Appropriateness of references to your discussion/argumentation.	80
Citations are in the style indicated in this document.	40
Citations appear with appropriate frequency throughout the paper.	50
Paper is properly structured (Introduction, body, and conclusion)	50
Introduction: relevance and quality	80
Body of paper: relevance and quality.	80
Conclusion: relevance and quality.	80
Footnotes required (4): relevance and quality.	40
Assigned audio-visual material is tightly integrated in the paper (frequent but relevant referencing to appropriate scenes).	100
Overall feel/quality of paper.	60

NOTE: While grading your paper, I will also be comparing your paper to those of others in class to determine your grade. Why? To ensure fairness.

Plagiarism vs. Paraphrasing

Proper paraphrasing

- ✓ There is a reference to the source of information.
- ✓ The paraphrased text is not too close to the original.
- ✓ There are quotation marks added if necessary.
- ✓ The cited text is mentioned in the bibliography.

Plagiarism

- ✗ The source of information is not given credit to.
- ✗ The paraphrased version resembles the original.
- ✗ Quotation marks are not added to a verbatim quote.
- ✗ The source is not mentioned in the bibliography.

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6 TYPES OF PLAGIARISM



- 1 Verbatim plagiarism**
Copying someone's text word for word.
- 2 Mosaic plagiarism**
Compiling sources & changing some words.
- 3 Uncited paraphrasing**
UPresenting someone's ideas as your own.
- 4 Uncited quotation**
Adding a quote without a proper reference.
- 5 Stealing from another student**
Using your peer's ideas
- 6 Inadequate paraphrasing**
Using a paraphrased and properly referenced text which is too close to the original.